**April, 2018 USNA PAMN Board Meeting Minutes**

Board Attendees: Andy & Julie Julius, Jason & Helen Dohm, Tom & Shelly Geoffroy, Carolyn Baldus, Renee & Jeff Agan, Kevin & Jeanne Stangel, Jon Tolins, Edmundo Villalva Lijo,

Officers:

1/C Presidents: John & Sara Mickelson, Andy & Julie Julius

2/C VPs: Jon & Milana Tolins, Kevin & Jeanne Stangel

3/C Reps: Jason & Helen Dohm, Tom & Shelly Geoffroy

Secretary: Tom Geoffroy (Carolyn & Joe Baldus)

Treasurer: Emundo Vilalava Lijo (Renee & Jeff Agan)

WebMaster: Jason Dohm (Open)

Class of 2022 Updates:

14 confirmed accepted, 2 pending. 5/1/18 is deadline to accept. 5 have currently enrolled in PAMN

Treasurer (Edmundo):

1. Pending: Evaluate Wave accounting (Carol & Renee to evaluate)
2. As of 4/27/18, revenue of $3,295 received in fiscal year starting 6/1/17. Collected $2,450 in dues so far. We’re about $1,000 behind what would be a robust year. Have spent over $3,711.32 this year. Operating loss is $416.32 YTD. Net checking balance (after subtracting $1,106 earmarked for assistance funds) is $1,329.23.
3. Big upcoming expenses: Graduation Flags
4. Tony/Kevin will ask for Alumni Association for donation for WAP & Graduation Flags ($500 each)
5. Dues paying families: Proposed to move to a flat fee of $200 for 4 years. Board Voted, 7 Ayes, 1 Nay. Website will change to 4 years, $200, portion refundable if mid leaves and contacts treasurer. Board agreed to eliminate year-by-year fee of $50. Since the association gives the benefit regardless, board agreed to consider it a one-time fee and evaluate what the fee should be. Carol will work on a handout at the WAP to show the benefits of membership for their mids.
6. Assistance Fund hasn’t changed in Edmundo’s tenure. It has never been used. Renee agreed to study the expected cost over a mid four year cycle, how to budget per year, and how to allocate surplus into the Assistance Fund.

Upcoming Meetings:

* Plebe Parent Summer: July 21st selected date. Carolyn Baldus agreed to host.
* September Meeting: September 29th selected. Focus on plebe parent weekend, graduation.

Welcome Aboard Picnic Meeting

* Swag Bag Items:
	+ Navy Guide to Annapolis, Clear USNA Bags (if possible), and Bumper Stickers: Jeff/Renee to buy
	+ Carolyn to create card with contact info, website, and upcoming meeting dates
	+ All Academy Ball Flyer, Helen to create
* Sponsorship: Alumni Association
* Speaker List:
	+ Alumni Association: JR
	+ Link in the Chain: Jim Patterson, UNSA 1972
	+ I Day Sharing: Craig & Kristian Swenson, Carston, 2021)
	+ Plebe Life: Need USNA Alumni to share (Shannon Gregory suggested)
	+ Parent Tips to Survive Plebe summer:
	+ What your kids are going through: Ensign Drew Julius
* Potluck Sign-Up
	+ Proposed changing 75 cupcake signup to 25 cookies, 25 brownies, 25 cupcake

Website (Jason):

* Created link website for Commission Week tips & 2/C Weekend notes
* Need a champion to create an application online for Special Assistance fund with the criteria established for what the expenses are needed for.
* Jason says we can store documents on the website with a password protection per page. Do we want to place the roster online that only the BOGs has access to or should we leave it in the hands of President/Treasurer/Secretary only?
* **ANNUAL CALENDAR**

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| Date | Topic/Event | Host | Address |
| Saturday, 9/30/17 | Commissioning/PPW Decompress | Michael and Catherine Schrock | 2004 Sugarwood Dr.Orono MN |
| Friday, 10/27/17 | Card Making (Candy $ Donation) | Renee & Jeff Agan | Village Bank, 18770 Hwy 65 NE, East Bethel MN 55011 |
| Saturday, 12/30/17 | All Academy Ball (Helen Dohm & Carolyn Baldus) | Wayzata Country Club | 200 Wayzata BlvdWayzata, MN |
| Saturday, 1/20/18 | Summer Training | Jason & Helen Dohm | 6423 Queensland Ln NMaple Grove, MN |
| Saturday, 2/24/18 | Bunco | Joe & Caroyn Baldus | 4681 153rd Ln NWRamsey, MN |
| Saturday, 3/24/18 | Service Selection/Bowling | Park Tavern | 3401 Louisiana Ave St. Louis Park |
| Saturday, 4/TBD/18 | WAP Planning | Tolins | 1935 Emerson Ave S, Minneapolis |
| Saturday, 6/2/18 | Welcome Aboard Picnic | Chanhassen Rec Center | 2310 Coulter Blvd Chanhassen |
| Saturday, 7/21/18 | Plebe Parent Weekend What to Expect | Joe & Caroyn Baldus | 4681 153rd Ln NWRamsey, MN |
| Saturday, 9/29/18 | Commissioning/PPW Decompress | TBD | TBD |